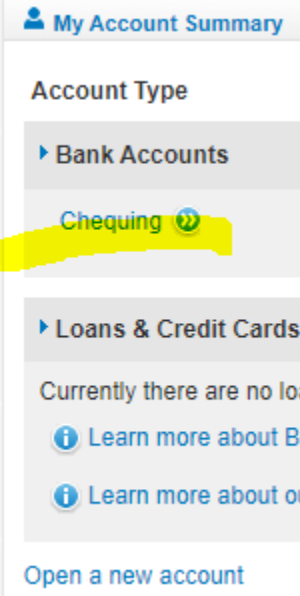


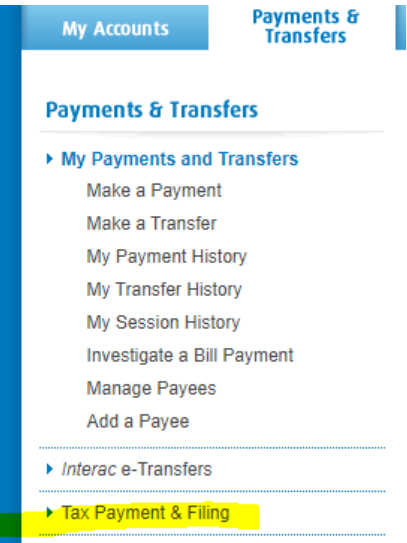


RT Consulting - Chartered Professional Accountants

- 1. Login to your online bank account.
- 2. Go to your Business Account.



- 3. On Left hand side of the screen, Click on "Payments".
- 4. Then click on the bottom option "Tax Payment and Filing"



- Click on “Register Now” and then click “Make a payment” at the bottom

The screenshot shows the BMO online banking interface. The top navigation bar includes 'My Accounts', 'Payments & Transfers', 'My Profile & Preferences', and 'My Messages'. The main content area is titled 'Tax Payment & Filing'. On the left, there are sections for 'Payments & Transfers' (with sub-links for 'My Payments and Transfers', 'Interac e-Transfers', and 'Tax Payment & Filing'), 'My Shortcuts', and 'Questions?'. The 'Tax Payment & Filing' section contains text explaining the service, a note about payment deadlines, and a reference to a user guide and agreement. A 'Make a Payment' button is highlighted in yellow at the bottom right of the main content area.

- Click “Add Payment Type” and select “Federal – Corporation Tax Payments – TXINS” “Next”


The screenshot shows the 'Registered payments and accounts' section. At the top, there are two buttons: 'Registered payments and accounts' (highlighted in dark blue) and 'View/cancel future transactions'. Below this, the title 'Registered payments and accounts' is displayed. Underneath the title are four buttons: 'Pay', 'Add payment type' (highlighted in yellow), 'Edit', and 'Remove'. Below the buttons is a table with two columns: 'Select' and 'Payment type ▲'.


- Under Tax Account Number box, please enter **your nine-digit business number** and then add RP0001, for example for your business, “00000000RC0001” > Click “next or Add this Payment Type”

The screenshot shows a form titled 'Please select a payment type category'. It has a section for 'Government tax payment and filing service:' with three radio button options: 'All tax types' (selected), 'Federal tax', and 'Provincial tax'. Below these options is a dropdown menu labeled 'Please Select ..'. Below this section is another section titled 'Select a payment type and click Next'. It contains a table with the following rows:


Payment type
Air Traveller's Security Charge -- ATSC
CRA Rent subsidies repayment -- CERS
CRA Wage subsidies and hiring program repayment -- REPAY -- (CEWS & CRHP)
Fed - Pensionable and Insurable Earnings review -- PIER -- (PD101)
Federal - Benefits and Credits - Repayment -- BCRP -- (CTB3)
Federal - Corporation Income Tax Balance Due -- TXBAL
Federal - Corporation Tax Payments -- TXINS
Federal - Excise Duty -- EFDXD

8. Click and go to “Tax payment & Filing main menu” window
9. Select the account number you need to pay and click “make a Payment”
10. Now you can make your payment

**Federal - Corporation Tax Payments -- TXINS**


Select payment type

* Required information

Tax account number * 

Nickname

Fiscal year begins (month/day) *

January

01

Cancel

Back

Next