



RT Consulting - Chartered Professional Accountants

1. Login to your online bank account.
2. Go to your Business Account.
3. Go to your Chequing /current acct
4. On Top find the Tab **Additional Services**



► **Order cheques**

Whether you need to order new cheques, reorder cheques or simply check the status

► **Pay your business taxes**

Paying your taxes online is more convenient than ever. Think of the time you'll save.

► **Interac e-Transfer**

It's a convenient, fast and secure way to send and receive money.

5. Then click on → pay your business taxes
6. If required Fill out all the requested information
 - Legal Business Name:
 - Contact Name:
 - Telephone Number:
 - Select the account
7. Click "Add Payment Type" and select "**Federal Payroll Deductions - Regular/Quarterly -- EMPTX -- (PD7A)**" > "Next"

Please select a payment type category

Government tax payment and filing service:

All tax types

Federal tax

Provincial tax

Please Select ..

Select a payment type and click Next

Payment type

Federal - Tax on Insurance Premiums -- FDTIP

Federal - Payroll Source Deductions - Balance Due -- EMPBD -- (PD4R)

Federal Payroll Deductions - Arrears -- EMPTX -- (PD7D)

Federal Payroll Deductions - Payment on filing -- EMPOF -- (PD7R)

Federal Payroll Deductions - Regular/Quarterly -- EMPTX -- (PD7A)

8. Under Tax Account Number box, please enter your nine-digit business number and then add RP0001, for example for your business, "000000000RP0001" > Click "next or Add this Payment Type"

[Registered payments and accounts](#)[View/cancel future transactions](#)[Transactions](#)

Registered payments and accounts

[Pay](#)[Add payment type](#)[Edit](#)[Remove](#)

Select	Payment type ▾
<input type="radio"/>	Federal - GST/HST Balance Due -- GST-B
<input checked="" type="radio"/>	Federal Payroll Deductions - Regular/Quarterly -- EMPTX -- (PD7A)

9. Select “Pay” then the account number you need to pay and click “make a Payment”
10. Now you can make your payment
11. Make payment as per report provide by KK CPA

Accounts

Pay from *
select account ▾

Payment

Date payment made to employees *
[date input fields] ⓘ

Gross period payroll
\$0 (dollars only)

Amount paid (total tax, CPP, EI remittance) *
\$0.00

Payment date *
2022 Mar 22 ⓘ

[Cancel](#) [Back](#) [Next](#)